

DAVAO INTEGRATED DEVELOPMENT PROGRAM
PROJECT MANAGEMENT OFFICE

WORK AND FINANCIAL PLAN
For the Calendar Year 2015

Projects/Activities	TOTAL Amount	Monthly Cash Disbursements											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
I. ADMINISTRATION AND SUPPORT TO OPERATIONS	5,547,112.72												
1.1 PERSONAL SERVICES	2,667,906.72	356,337.56	186,337.56	206,337.56	186,337.56	277,265.56	186,337.56	186,337.56	186,337.56	186,337.56	186,337.56	277,265.56	246,337.56
1.1.1 Salaries and Wages	1,822,272.00												
1.1.1.1 Project Development Officer III (x4)	1,504,848.00	125,404.00	125,404.00	125,404.00	125,404.00	125,404.00	125,404.00	125,404.00	125,404.00	125,404.00	125,404.00	125,404.00	125,404.00
1.1.1.2 Secretary II	192,612.00	16,051.00	16,051.00	16,051.00	16,051.00	16,051.00	16,051.00	16,051.00	16,051.00	16,051.00	16,051.00	16,051.00	16,051.00
1.1.1.3 Utility Worker II	124,812.00	10,401.00	10,401.00	10,401.00	10,401.00	10,401.00	10,401.00	10,401.00	10,401.00	10,401.00	10,401.00	10,401.00	10,401.00
1.1.2 Other Compensation	475,856.00												
1.1.2.1 PERA	108,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
1.1.2.2 ADCOM	36,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
1.1.2.3 Clothing/Uniform Allowance	30,000.00	30,000.00											
1.1.2.4 Productivity Incentive Allowance	60,000.00	60,000.00											
1.1.2.5 13th Month Pay	151,856.00					75,928.00						75,928.00	
1.1.2.6 Cash Gift	90,000.00					15,000.00						15,000.00	60,000.00
1.1.3 Personnel Benefits Contributions	239,778.72												
1.1.3.1 Life and Retirement Insurance Contributions	180,581.76	15,048.48	15,048.48	15,048.48	15,048.48	15,048.48	15,048.48	15,048.48	15,048.48	15,048.48	15,048.48	15,048.48	15,048.48
1.1.3.2 PAG-IBIG Contributions	30,096.96	2,508.08	2,508.08	2,508.08	2,508.08	2,508.08	2,508.08	2,508.08	2,508.08	2,508.08	2,508.08	2,508.08	2,508.08
1.1.3.3 PHILHEALTH Contributions	21,900.00	1,825.00	1,825.00	1,825.00	1,825.00	1,825.00	1,825.00	1,825.00	1,825.00	1,825.00	1,825.00	1,825.00	1,825.00
1.1.3.4 ECC Contributions	7,200.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00
1.1.4 Other Personnel Benefits	130,000.00												
1.1.4.1 Monetization of leave credits	80,000.00	80,000.00											
1.1.4.2 Honoraria (Executive Director)	30,000.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
1.1.4.3 Loyalty Award	20,000.00			20,000.00									
1.2 MAINTENANCE AND OTHER OPERATING EXPENSES	2,768,206.00	224,400.00	233,900.00	213,900.00	213,400.00	237,900.00	219,400.00	210,400.00	215,900.00	216,400.00	211,900.00	279,900.00	300,806.00
1.2.1 Traveling Expenses - Local	60,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
1.2.2 Supplies and Materials	216,500.00												
1.2.2.1 Office Supplies	18,000.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
1.2.2.2 IT supplies	18,000.00				2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
1.2.2.3 Housekeeping supplies	18,000.00		3,000.00		3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
1.2.2.4 Gasoline, Oil and Lubricants Expenses	120,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
1.2.2.5 Accountable Forms	2,500.00					500.00						2,000.00	
1.2.2.6 Other Supplies	40,000.00		5,000.00	5,000.00		5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
1.2.3 Utility Expenses	228,000.00												
1.2.3.1 Water Expenses	48,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
1.2.3.2 Electricity Expenses	180,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
1.2.4 Communication Expenses	200,500.00												
1.2.4.1 Postage and Deliveries	6,000.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
1.2.4.2 Telephone Expenses - Landline	102,000.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00
1.2.4.3 Telephone Expenses - Mobile	90,000.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
1.2.4.4 Internet Expenses	0.00												
1.2.4.5 Cable Expenses	0.00												
1.2.4.6 Web Hosting	2,500.00				2,500.00								
1.2.5 Rent Expenses	762,000.00	64,000.00	64,000.00	64,000.00	64,000.00	64,000.00	64,000.00	64,000.00	64,000.00	64,000.00	64,000.00	64,000.00	58,000.00
1.2.6 Representation Expenses	120,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
1.2.7 Subscription Expenses (Newspaper)	10,800.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00
1.2.8 Repairs and Maintenance	158,406.00												
1.2.8.1 Office Equipment Repairs & Maintenance	12,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
1.2.8.2 IT Equipment and SW Repairs & Maintenance	12,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
1.2.8.3 Motor Vehicles Repairs & Maintenance	134,406.00	20,000.00	20,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	4,406.00
1.2.9 Extraordinary and Miscellaneous Expenses	240,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	75,000.00	75,000.00

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Projects/Activities	TOTAL	Monthly Cash Disbursements											
	Amount	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1.2.10 Fidelity Bond (NLL, MLC, RAA)	4,500.00	1,500.00						1,500.00		1,500.00			
1.2.11 Insurance Expenses	41,000.00	4,000.00	10,000.00			25,000.00				2,000.00			
1.2.12 Other Expenses	726,500.00												
1.2.12.1 Vehicle Registration	9,000.00	2,000.00		3,000.00			3,000.00				1,000.00		
1.2.12.2 Other MOOE	48,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
1.2.12.3 Notarial fees	3,500.00	1,000.00						1,000.00					1,500.00
1.2.12.4 Financial charges (COA)	0.00												
1.2.12.5 Job Order Services	666,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	53,000.00	83,000.00
1.3 CAPITAL OUTLAY	111,000.00	111,000.00											
1.3.1 IT Equipment and Software	110,000.00	110,000.00											
1.3.2 Office Equipment and other equipment	0.00												
1.3.3 Office Furniture and Decors	0.00												
1.3.4 Library Books and Materials	1,000.00	1,000.00											
2. PROJECT OPERATIONS/ KEY RESULTS AREA	702,887.28												
2.1 PROJECT IMPLEMENTATION, SUPERVISION AND MANAGEMENT	40,000.00	-	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	-	10,000.00	-	5,000.00	-	-
2.1.1 LGREP 3	40,000.00												
2.1.1.1 Community Organizing	15,000.00		5,000.00					5,000.00		5,000.00			
2.1.1.2 Groundwater Development	10,000.00	-		5,000.00			5,000.00						
2.1.1.3 GIS Integration	15,000.00					5,000.00			5,000.00		5,000.00		
2.2 PROJECT COORDINATION, MONITORING AND EVALUATION	187,360.00	-	5,000.00	21,280.00	18,840.00	5,000.00	1,280.00	-	5,000.00	1,280.00	5,000.00	30,000.00	1,000.00
2.2.1 Farm to Market Roads Project	86,000.00												
2.2.1.1 Site inspection and monitoring	21,000.00		5,000.00			5,000.00			5,000.00		5,000.00		1,000.00
2.2.1.2 DA-LFP meetings	50,000.00			20,000.00								30,000.00	
2.2.1.3 DA-DIDP quarterly consultative meetings	15,000.00					15,000.00							
2.2.2 LGREP	7,680.00												
2.2.2.1 Site inspection and monitoring	7,680.00			1,280.00	3,840.00		1,280.00			1,280.00			
2.3 TECHNICAL ASSISTANCE, LINKAGES AND SUPPORT SERVICES	162,807.28	-	24,980.00	30,000.00	31,400.00	10,000.00	15,000.00	19,800.00	10,547.28	5,000.00	10,440.00	5,000.00	640.00
2.3.1 Technical Assistance	66,280.00	-	5,000.00	30,000.00	20,000.00	5,000.00	-	5,000.00	-	-	640.00	-	640.00
2.3.2 Project Development and Policy Formulation	41,547.28	-	-	-	6,400.00	-	10,000.00	4,800.00	10,547.28	-	9,800.00	-	-
2.3.3 Linkaging	10,000.00	-	-	-	-	5,000.00	-	5,000.00	-	-	-	-	-
2.3.4 Image Building	44,980.00	-	19,980.00	-	5,000.00	-	5,000.00	5,000.00	-	5,000.00	-	5,000.00	-
2.3.5 Board Meeting	50,000.00									50,000.00			
2.3.5 Coordinators Meeting	30,000.00								15,000.00				
2.4 HUMAN RESOURCE DEVELOPMENT	237,720.00	5,000.00	5,000.00	75,000.00	5,000.00	5,000.00	60,000.00	15,800.00	5,000.00	35,000.00	15,000.00	5,000.00	6,920.00
2.4.1 Sports Development	10,800.00							10,800.00					
2.4.2 PMO regular staff meetings	60,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
2.4.3 Capacity enhancement of personnel/ENGAS	95,000.00			70,000.00									
2.4.4 Internal workshops/writeshops (semestral)	60,000.00						25,000.00						
2.4.5 DIDP PMO CY 2015 WFP preparation	11,920.00	-	-	-	-	-	30,000.00	-	-	30,000.00	10,000.00	-	1,920.00
2.5 GENDER AND DEVELOPMENT	75,000.00												
2.5.1 GAD Orientation	15,000.00			15,000.00									
2.5.2 Seminar on Gender Law and Transformative Justice	30,000.00					15,000.00		15,000.00					
2.5.3 Gender Health and Wellness	30,000.00								15,000.00			15,000.00	
TOTAL	6,250,000.00	696,737.56	460,217.56	551,517.56	459,977.56	540,165.56	487,017.56	432,337.56	432,784.84	444,017.56	433,677.56	597,165.56	555,703.56
	6,250,000.00												